

This file uses an ASCII text file format. A sample file is included on our website for this format. (SampleINetOrder.txt) The sample is not interrupted with my comments of the file's description and format. This file's data is shown in normal text, while my comments and explanations are in italics and are not normally included in an order file.

This file format is very free-form. Specific phrases are picked out of the text (Always starting in column 1 to indicate the nearby presence of data. The sections marked as "Free-form" can include other content specified by the sender, but should not use the key phrases in column one which are used to indicate data-start zones.

This file format should not be used to send multiple orders in a single file. A separate file should be generated for each order. The general file description begins on the next page.

Free-form area.

ORDER NUMBER : 02262002-006087036
Date : 09/12/2003

You can enter you order number directly after the "ORDER NUMBER :" phrase. We will use it in our system as the PO number. There is 1 space before and after the ":". The Date line has the same format. Provide the date the order was placed.

Free-form area...

BILLING INFORMATION
7451007
Pet Warehouse #7
Springfield
MO
65804

The Customer number is entered on the line after the "BILLING INFORMATION" phrase. Then include the account name. The address info here is just a confirmation of the address and is not really needed.

Free-form area...

SHIPPING INFORMATION
UPS Ground

The "SHIPPING INFORMATION" phrase precedes the line to specify how to ship the order.

Free-Form area...

ADDITIONAL COMMENTS

Hi! Please send this order
Atten: Andrew

The lines that follow "ADDITIONAL COMMENTS" are forwarded to the ASC with the order. You must include a blank line following these comments.

ID	Name/Description	QTY	Price
076484004025	W402 Soft Slicker Small	2	
076484015410	4201 Jewel Collar 14" Red	1	
076484016097	3201 Jewel Collar 10" Raspberry	1	
076484021602	3/8" Sunb Trng LD Blk	1	

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The "ID Name/Description" phrase indicates an actual order detail line is next. The UPC code, "076484" starts in column 1 on the next line. Use the full 12 digit UPC number. The quantity is entered starting in column 57. In this document I used tabs to make it look lined up. You can not use tabs in the PO you send us. The price column is optional / unneeded.

Total: \$ 226.54

This line is used to confirm that all sent order lines were received. The actual dollar amount is not truly needed. If not available, you can just provide the amount 0.00. Please include this line to indicate the end of the order.